

Letter of Understanding between Seneca College and Fleming College

Introduction

This letter of understanding will serve to establish the principles, guidelines and procedures governing the admission, assessment, and oversight of selected qualified students to a Pilot Program leading to studies for the Liberal Arts diploma following completion of the one-year General Arts and Science Certificate program at Fleming College. The Pilot Program will begin after successful completion of the Fleming GAS program (two semesters) and, based on a prescribed transfer formula, give these students credit towards the Liberal Arts diploma at Seneca College. It will also provide them with the opportunity, following successful completion of the Seneca LAT diploma program, to be recommended by Seneca for admission consideration with the University of Toronto (Woodsworth College, St. George Campus) as per our Partnership Agreement with that university (2011).

Objectives

The objectives of this understanding include but are not limited to:

- The establishment of a Pilot Program by Seneca College and Fleming College. This Program is intended to provide qualified students from the General Arts and Science Program at Fleming College with a seamless option for continuing their education in the Liberal Arts Program at Seneca College.
- Outlining the criteria and process for admission to the Liberal Arts program at Seneca College.
- Establishing equivalencies between Fleming College General Arts and Science and Seneca College Liberal Arts courses, which will be counted as transfer credit towards the Seneca College Liberal Arts diploma.
- Ensuring and facilitating ongoing academic coordination and collaboration between the two institutions for the purposes outlined.
- Providing for assessment of the pilot program with respect to the academic performance of the students.

- Working towards enshrining these objectives in a more formal articulation agreement over the course of the pilot program.

Terms of the Agreement

1. Seneca College and Fleming College agree to set up a Pilot Program Committee with representation from each institution to oversee the administration and curricular integrity of the Pilot Program.
2. The Pilot Program Committee is to be comprised of equal numbers from each institution. The initial members for Seneca College include, but are not limited to: the Chair and the Coordinator of the Liberal Arts Program. Initial members for Fleming College will be the Dean of General Arts and Science.
3. The Pilot Program Committee's responsibilities include, but are not limited to: identifying the mechanism and criteria to assess the success of the Pilot Program, monitoring of students' progress each semester, a program-end review and assessment of the Pilot Program, including courses, outcomes, student performance, recruitment, advising and all other pertinent issues.
4. Admission to the Fleming College General Arts and Science program will continue to be in accordance with the existing Fleming College admission criteria and procedures.
5. In the first two semesters of the Fleming College General Arts and Science program, students will be enrolled and registered as students of Fleming College only and will pay Fleming College tuition/fees and be subject to all the Fleming College policies and procedures.
6. For the purposes of this understanding, Pilot Program students will be only those accepted into the Pilot Program established between Fleming College and Seneca College as outlined in points #7a – d below.
7. Acceptance into the Pilot Program and, ultimately admission into the Liberal Arts program at Seneca College will proceed as follows:

- a. The Seneca College Liberal Arts Program Promotion Committee will consider for acceptance into the Pilot Program Fleming College students who have completed one full year of the General Arts and Science program. Successful candidates for the Pilot Program will normally be expected to have achieved a cumulative Grade Point Average of 3.0 following completion of the first two semesters of the program in its entirety.
 - b. Students applying for acceptance into the Pilot Program will be expected to complete an application form and provide transcripts of previous post-secondary work, including the General Arts and Science program at Fleming College.
 - c. The Seneca College Liberal Arts Program Promotion Committee will consider these students for recommendation to the University of Toronto (St. George campus or University of Toronto-Scarborough) as non-degree visiting students for course enrollment as per our partnership agreements with those institutions following the completion of their Liberal Arts diploma program studies with a cumulative Grade Point Average of 3.0.
8. Qualified Pilot Program students will receive Advanced Standing (ADV) for Seneca College courses on the basis of their Fleming transcript as outlined below:

Fleming College	Seneca College
COMM 135 – Advanced Composition	EAC 150 – College English
COMM 62 – Critical Approaches to Literature I	General Education Elective (Literature)
COMM 63 – Critical Approaches to Literature II	General Education Elective (Open Elective)
COMM 64 – Language Composition	ARW 250 – Academic Research and Writing I
COMM 66 – Applied Research and Portfolio Development	ARW 350 – Academic Research and Writing II
HUMN 2 – Classical and Early Modern Philosophy	HUM 100 – Western Civilizations I
GNED 57 – Critically Aware Thinking	HUM 200 – Western Civilizations II
HUMN 3 – Modern Philosophy	YKC 200 – Critical Thinking II
SOCI 103 – Introductory Psychology – Dynamics of Behaviour	PSY 191 – Foundations of Psychology I
SOCI 158 – Introductory Psychology – Principles of Behaviour	PSY 291 – Foundations of Psychology II
SOCI 104 – Introductory Sociology	SCL 191 – Introduction to Sociology I
SOCI 105 – Sociology – Advanced Topics	SCL 291 – Introduction to Sociology II

(Note: This assessment is based on courses given at Fleming College and Seneca College in the academic year 2011-12, and is subject to review during the life of the program.)

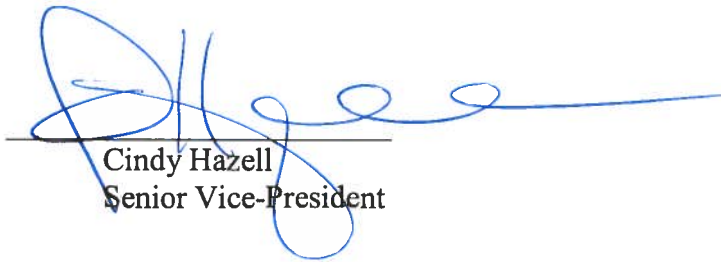
9. In order for students to receive a transfer credit at Seneca College for a Fleming College course, students must receive at least one full grade above passing in that course.
10. The first cohort of students covered by this agreement will be considered for admission into the Pilot Program at Seneca College in the Fall semester of 2012.
11. The agreement includes a commitment to the exchange of information between the two institutions for the purposes of monitoring student progress and to facilitate periodic review of the jointly-sponsored facilitated transfer program.

Period of the Understanding

This agreement is effective from 1 May 2012 until 30 September 2014.

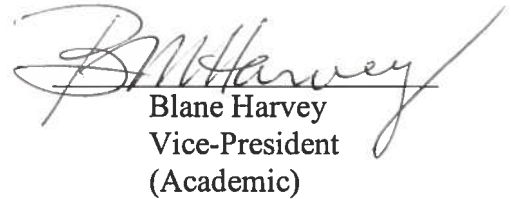
SIGNATURES TO THE AGREEMENT

FOR SENECA COLLEGE



Cindy Hazell
Senior Vice-President

FOR FLEMING COLLEGE



Blane Harvey
Vice-President
(Academic)



Henry Decock
Associate Vice-President Academic
Research and Planning



Ann Drennan
Dean
General Arts and Science

Date April 12th 2012